

University Student Commons Space Rental Rates 2008-10

ROOM	STUDENT ORGANIZATION USE(1)	DEPARTMENT USE	NON-UNIVERSITY USE
	Rate Per Hour	Rate Per Hour	Rate Per Hour
Commonwealth Ballroom (A - B)	\$28	\$40	\$110
Commonwealth A (1/3)	\$12	\$18	\$38
Commonwealth B (2/3)	\$21	\$28	\$72
Plaza Lounge	\$112 (flat rate fee)	\$112 (flat rate fee)	\$160 (flat rate fee)
Richmond Salons (I – IV)	\$28	\$40	\$110
Richmond I, II, III, IV (1/4)	\$8	\$11	\$28
Richmond I-II, II-III, III-IV (1/2)	\$15	\$23	\$55
Richmond Lounge	\$112 (flat rate fee)	\$112 (flat rate fee)	\$175 (flat rate fee)
James River Terrace	\$112 (flat rate fee)	\$112 (flat rate fee)	\$175 (flat rate fee)
Virginia Room (A – D)	\$16	\$23	\$70
Virginia A/B/C/D (1/4)	\$7	\$8	\$18
Virginia AB/CD (1/2)	\$10	\$12	\$35
Virginia ABC/BCD (3/4)	\$12	\$18	\$50
Commons Theater	\$21	\$29	\$70
Commonwealth & Richmond Serving Kitchens	\$75 (flat rate fee)	\$75 (flat rate fee)	\$75 (flat rate fee)
Forum Room	\$15	\$20	\$45
Canal Room	\$7	\$8	\$20
Shockoe Room	\$7	\$8	\$20
Metro Room	\$6	\$7	\$15
Alumni Association Board Room	\$12	\$18	\$35
Sales Area (With table only/with table & tent)	\$22/day / \$40/day	\$28/day / \$45/day	\$55/day / \$75/day
Service Solicitation Table	\$55/day	\$80/day	\$165/day
Park Plaza	\$40	\$56	N/A
Commons Plaza	\$40	\$56	\$150

Special Rates Approved SAAC: September, 2008 // DSA/ES Approval: TBA

Hunton Student Center Space Rental Rates 2008-10

ROOM	STUDENT ORGANIZATION USE(1)	DEPARTMENT USE	NON-UNIVERSITY USE
	Rate Per Hour	Rate Per Hour	Rate Per Hour
TV/Billiards Lounge	N/A	N/A	N/A
Café Seating Area (weekends only)	\$10	\$12	\$38
Main Lounge	TBA	TBA	TBA
Dean's Conference Room	\$12	\$18	\$30
Learning Center	N/A	N/A	N/A
Sales Table	\$22/day	\$28/day	\$55/day
Service Solicitation Table	\$55/day	\$80/day	\$165/day

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USCA Special Rates and Fees 2008-10

ROOM	STUDENT ORGANIZATION USE		DEPARTMENT USE		NON-UNIVERSITY USE	
	Standard	Overtime/ Special Rate	Standard	Overtime/ Special Rate	Standard	Overtime/ Special Rate
LABOR CHARGES						
Student A/V labor						
Staff A/V labor						
Student Manager						
Information Assistant						
Facility Assistant						
Police (3)(min 3 hours)						
Computer Technician Rate (3) (weekdays/week-nights)						
Computer Technician Rate (3) (weekends – min 4 hours)						
SPECIAL FEES						
No Show Fee	Cancellation fee (see below) plus room rate plus any labor and/or setup fees		Cancellation fee (see below) plus room rate plus any labor and/or setup fees		\$100 Cancellation fee (see below) plus room rate plus any labor and/or setup fees	
Late Cancellation Fees (small room)	\$20		\$50		Room rate plus any labor and/or setup fees	
Late Cancellation Fees (large room)	\$50		\$75		Room rate plus any labor and/or setup fees	
Complex Set Up Fee (1/2 of a room)	\$30		\$30		\$30	
Complex Set Up Fee (full room)	\$60		\$60		\$60	
Ticket Handling Charges	\$50 or \$.50 per ticket over 100		\$50 or \$.50 per ticket over 100		\$50 or \$.50 per ticket over 100	

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

Excessive Cleaning Charge	\$50	\$50	\$50
Temporary Structure Fees	Market Price	Market Price	Market Price
RENTALS AND SALES (2) (flat fees)			
Banner Fee	\$30	\$30	N/A
Plexiglas Panels	\$20	\$20	\$20

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NOTES:

1. Student Organizations on the Monroe Park Campus and MCV Campus are only charged rental fees if admission is charged for the event and/or if the majority of the attendees are non-university.
2. These prices are based on market value replacement costs and are subject to change without notice when prices USCA pays for goods increase.
3. These rates are not established by USCA and are subject to change at any time